



FERNDALE HIGH SCHOOL 2021

SCHOOL STAMP

Dear Parents

Online waiting list number: _____

Completion and submission of this information form does not guarantee admission. Parents are encouraged to apply online at www.gdeadmissions.gov.za.

Please take note of the following instructions and information:

PROCEDURES TO BE FOLLOWED WHEN COMPLETING THE INFORMATION FORM

- * This application will only be processed once **all** the documentation requested is attached.
- * Application forms, with all the requested documentation, must be returned to school from **25 June 2020 to 25 July 2020**. Applications will not be processed by the Admissions Committee unless the biological parent or legal guardian accepts and signs the School Fee Payment Plan.
- * The person who formally undertakes in writing to fulfil the obligations of a parent when enrolling a learner at Ferndale High School must submit the following documents:

DOCUMENTATION REQUIRED WITH THIS FORM (Please provide the **original document** for verification on submission of the application).

1. Certified copy of learner's **unabridged birth certificate**.
2. Certified copy of the learner's most recent school report.
3. Certified copies of **BOTH** parents'/legal guardians' I D documents.
4. Certified copy of the court granting guardianship (if applicable).
5. Proof of your permanent street address and work address. If unable to supply either of the above documents, then we request an original and recent copy of a signed lease agreement or a certified copy of a Deed of Sale.
 - The following is **not** acceptable as proof of residence:
 - An affidavit.
 - Offer to Purchase.
 - Lease Agreement of less than one year.
 - Please note that subletting a property to a Lessor is not accepted as being a place of residence in our area. The SGB reserves the right to verify addresses submitted for properties being leased.
6. A Transfer Card from previous school.
7. One recent ID size photograph of learner must be attached to this form.
8. Please provide us with your online waiting list number.

NOTE: No new learner will be admitted on the first day of school unless a Transfer Card from the previous school and a certified copy of the final 2020 school report is submitted.



**GAUTENG DEPARTMENT OF EDUCATION
FERNDALE HIGH SCHOOL**

53 Milner Road
Kensington B
Randburg
Tel: 886-1234
admin@ferndalehigh.com

PO BOX 2845
RANDBURG
2125

Reg.No. 700150441

INFORMATION FORM - 2021

Dear Parent

Thank you for applying to Ferndale High School.

FERNDALE HIGH SCHOOL'S MISSION STATEMENT:

- * To create a warm and supportive atmosphere where every learner's positive self-image is nurtured;
- * To provide a learner with all-round quality education in the classroom, on the sports field and in the cultural domain;
- * To teach learners traits such as honesty, responsibility, perseverance, care and kindness towards others, moral courage, assertiveness and a spirit of peaceful resolution of conflict;
- * To encourage respect, understanding and appreciation of cultures other than one's own;
- * To motivate learners to strive for individual excellence;
- * To help the learner to experience fulfilment and success within the school community.

Ferndale High School is a **fee paying school**. The medium of instruction is **English**.

With the above in mind, I hereby make application to attend Ferndale High School.

Attach
photo
here

SECTION A

1. LEARNER INFORMATION:

SURNAME: _____ NAME(S): _____

YEAR OF ENROLMENT: _____ GRADE: _____

ARE YOU REPEATING THIS GRADE: YES / NO

MALE: FEMALE:

SCHOOL ATTENDED IN 2020: _____

ADDRESS OF SCHOOL ATTENDED: _____

IN WHICH PROVINCE WAS THIS SCHOOL? _____

DATE OF BIRTH: _____

APPLICATIONS TO OTHER HIGH SCHOOLS: 1. _____ 2. _____

IDENTITY NUMBER:						
PASSPORT NUMBER:						
ETHNIC GROUP:	Asian	Black	Coloured	Indian	White	Other
HOME LANGUAGE:						
LANGUAGE OF COMMUNICATION:						
OTHER LANGUAGES SPOKEN:						
COUNTRY OF BIRTH:			Study Permit Expiry * Date:			
DATE OF IMMIGRATION:						
RELIGION:						
CHILD LIVES WITH:						
MARITAL STATUS:	MARRIED / UNMARRIED/ DIVORCED / WIDOWED					
HOME BACKGROUND:	Own parents / parents separated / parents divorced / father deceased / mother deceased / father remarried / mother remarried / foster parent(s) / legal guardian. This information will help us to understand the factors that may influence your child's performance at school. It will be treated in the strictest confidence. In the case of foster parents/legal guardianship, a copy of the legal documentation is required.					

*** Please note that foreign learners must supply a valid passport and study permit on application**

2. MEDICAL DETAILS:

<u>FAMILY DOCTOR'S DETAILS:</u>	
NAME: _____	TELEPHONE NUMBER: _____
MEDICAL AID: _____	PLAN: _____ NUMBER: _____
HEALTH PROBLEMS OF WHICH THE SCHOOL SHOULD BE AWARE:	

EMERGENCY CONTACT NUMBER: _____	
PRIMARY DISABILITY: (Please tick)	
Attention Deficit Disorder	<input type="checkbox"/>
Autistic Spectrum Disorder	<input type="checkbox"/>
Behavioural Disorder	<input type="checkbox"/>
Epilepsy	<input type="checkbox"/>
Hard of Hearing	<input type="checkbox"/>
Mild Intellectual Disability	<input type="checkbox"/>
Partially Sighted	<input type="checkbox"/>
Specific Learning Disability	<input type="checkbox"/>
Physically Disabled	<input type="checkbox"/>
Other: _____	

3. NEXT OF KIN/ FRIEND/ RELATIVE'S DETAILS IN CASE OF EMERGENCY:

SURNAME: _____

FIRST NAME: _____

RELATIONSHIP TO LEARNER: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

4. BROTHERS AND SISTERS ATTENDING THIS SCHOOL:

NAME AND SURNAME	CURRENT GRADE

5. BROTHERS AND SISTERS ATTENDING OTHER SCHOOLS:

NAME AND SURNAME	CURRENT GRADE
NAME OF SCHOOL:	

6. GENERAL INFORMATION

GRADE 10-12 SUBJECT CHOICES (This will be finalized with the principal before admission. Subject packages (e.g. Sciences, Commerce, and Humanities) will be strictly adhered to. In some choice subjects only a limited number of learners will be accepted.)

English Home Language
Afrikaans First Additional Language
Life Orientation
Mathematics or Mathematical Literacy: _____
Choice Subject 1: _____
Choice Subject 2: _____
Choice Subject 3: _____

FOR OFFICE USE ONLY:

WAITING LIST: _____ NUMBER: _____

STATUS OF ADMISSION: APPROVED OR NOT APPROVED

REASON IF NOT APPROVED: _____

SIGNATURE: _____ DATE: _____



FERNDALE HIGH SCHOOL

SECTION B SCHOOL FEES AGREEMENT

FAMILY AND PARENT INFORMATION:

1. FATHER / LEGAL GUARDIAN / SPONSOR

Surname: _____ Title: (Mr/Ms/Miss/Dr/Prof) _____

First Names (in full) _____

ID Number/ Passport Number: (copy to be supplied) _____

Marital Status:

MARRIED	UNMARRIED	DIVORCED	WIDOW/ER
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If married, please indicate how

Ante-Nuptial	Community of property	Customary marriage	Hindu/Muslim	Other
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Relationship to Learner:

LEGAL PARENT	LEGAL GUARDIAN	GRANDPARENT	STEP PARENT	OTHER- Indicate
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Residential Address: _____

Postal Code: _____

Home Telephone Number: _____ Cell Phone: _____

Postal Address: _____ Postal Code: _____

Occupation: _____

Name of Employer/ Company: _____

Employer's telephone number: _____

Employer's Physical Address: _____

Work/Personal E-mail Address: _____

Signature: _____ Date: _____

2. MOTHER / LEGAL GUARDIAN / SPONSOR

Surname: _____ Title: (Mr/Ms/Miss/Dr/Prof) _____

First Names (in full) _____

ID Number: (copy to be supplied) _____

Marital Status:

MARRIED	UNMARRIED	DIVORCED	WIDOW/ER
---------	-----------	----------	----------

If married, please indicate how

Ante-Nuptial	Community of property	Customary marriage	Hindu/Muslim	Other
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Relationship to Learner:

LEGAL PARENT	LEGAL GUARDIAN	GRANDPARENT	STEP PARENT	OTHER- Indicate
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Residential Address: _____

Postal Code: _____

Home Telephone Number: _____ Cell Phone: _____

Postal Address: _____ Postal Code: _____

Occupation: _____

Name of Employer/ Company: _____

Employer's telephone number: _____

Employer's Physical Address: _____

Work/Personal E-mail Address: _____

Signature: _____ Date: _____

CORRESPONDENCE FROM SCHOOL:

Correspondence to (mark X): Father and/ or: Mother

Person handling the school accounts (mark X): Father and/ or: Mother

Statement of accounts will be sent out monthly. Please indicate how you would like us to send it. (mark X)	LEARNER	E-MAIL
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E-mail address: _____

Please provide your email address. Please write clearly.

UNDERTAKING BY PARENTS/ LEGAL GUARDIANS

1. We hereby apply to have the learner whose name appears on these forms as a learner at Ferndale High School and confirm that he/she complies with the basic criteria.
2. I/We certify that I/we have legal custody and or guardianship in respect of the above mentioned learner.
3. I/We undertake to adhere to the terms and conditions of this agreement.
4. I/We understand and confirm that the principal or any person duly authorised, will act in loco parentis in any matter and at any time during which I/we have entrusted our child to the care of the school.
5. I/We jointly and severally undertake to pay school fees and I/we understand the following:
 - a. The annual school fees will be a compulsory sum of R 24 720 for Grade 8 - 9 and R26 970 for Grade 10 – 12 as adopted by the majority of parents during the AGM held 11 November 2020.
 - b. On receiving acceptance from the school, a first school fee instalment of R 2 500 must be paid to the bursar. The amount will be credited towards the school fees for the following year.
 - c. School fees are payable in advance and are due on the first day of school.
 - d. Our terms are as follows:
 - i. Fees can be paid in full.
 - ii. Fees can be paid in 10 monthly instalments.
 - e. If any instalment is outstanding by the due date, the full outstanding amount of school fees will become due and payable.
 - f. In terms of family law, parents are jointly and severally liable for the payment of fees irrespective of marital status.
 - g. In the event of non-payment of fees the school will sue both parents irrespective of maintenance and court orders which exist between the parties.
 - h. In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school fees.
 - i. In terms of Section 40 and 41 of SASA, the school may enforce the payment of these compulsory fees. Fees are due and payable at the end of each month.
 - j. Fees are due and payable at the end of each month.
 - k. Parents who are unable to pay fees may apply for full, partial or conditional exemption of these fees before the end of February every year. An application form must be collected by parents from the finance office.
 - l. The school may hold and process by computer or otherwise any information obtained about parents as a result of their liability to pay school fees.
 - m. The school may conduct an enquiry and/or information search about the parents with a credit information bureau, persons acting as their agents and/or credit grantors.

- n. The school may transmit details of how parent/s have performed in meeting their obligations and share such information with other credit grantors for the purpose of making any credit risk management related decisions.
 - o. If parent/s fail to meet the school fee obligations the school may record the non-performance with a credit bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.
 - p. Should there be a dispute on your statement of account please notify the Bursar in writing.
6. I/We undertake to give notice in writing of any intention to remove my/our child from the school and furthermore to return any books and or equipment belonging to the school.
 7. I/We understand that the school reserves the right to verify all information supplied to them via this application. In the event of **fraudulent documents** submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application. Such action will render the application null and void.
 8. I/We understand that the following additional costs shall be borne by parents/guardians:
 - Textbooks, stationery, specific equipment
 - School uniform, sports attire and equipment
 - Any other levies deemed necessary by the school
 - Sports tours and excursions not forming part of the school programme.
 9. **INDEMNITY**
 The applicant hereby specifically, irrevocably and indefinitely indemnifies and holds Ferndale High School and its staff harmless against any and all loss, damage and injury which may be sustained on the premises of the school, on route to the school or there from, or in course of any extra-mural activity, or any school outing in which he/she may participate and hereby also gives consent to the school to arrange for any medical assistance as it may see fit.
 10. The signatory hereto hereby chooses *domicillium citandi et executandi* as indicated below. **In the event of a change in the address, parents are to notify the school in writing. Changes to employment status and contact details will be forwarded to the school.**
 11. This commitment in its entirety will be valid from the day on which it is signed by the parent/guardian to the day on which the learner officially leaves the school.
 12. The parent/guardian declares that he/she is the legal guardian of the child and entitled to sign this document, and shall be bound hereto both as parent(s)/guardian(s) and in his/her personal capacity.

PHYSICAL ADDRESS:

SIGNATURE - FATHER/ LEGAL GUARDIAN 1

SIGNATURE – MOTHER/ LEGAL GUARDIAN 2

DATE

METHOD OF PAYMENT:

- 1. Full amount (Please see attached letter for discounts offered)
- 2. Credit Card Budget Account
- 3. Monthly Cash Payment (10 monthly payments)
- 4. An application for Financial Assistance will be made
Parent/Legal guardian will collect form before 29 January 2021

SIGNATURE OF PARENT/GUARDIAN

DATE

SECTION C:UNDERTAKING -PAYMENT OF FEES

TO BE COMPLETED BY THE PERSON(S) RESPONSIBLE FOR THE PAYMENT OF SCHOOL FEES

Note: SCHOOL FEES ARE COMPULSORY AND PAYABLE IN ADVANCE.

I, _____ hereby commit to the payment of all school fees due by me.

SIGNATURE

DATE

SECTION D: INDEMNITY

TO BE COMPLETED BY THE PARENT OR LEGAL GUARDIAN.

I, _____

- 1. Hereby give permission for my child _____ to participate in normal sporting and cultural activities of the school. I realise that no claim can be made against the school for injuries or articles of clothing and equipment that may be lost or damaged.
- 2. I will support the policy of the GDE with regard to compulsory attendance at school and extra-mural activities and will not ask permission to extend vacations or make doctor's, dentist's or driving license appointments for my child during normal school hours.
- 3. I accept that if this application is successful it will be in terms of the general conditions governing admissions and the **school's code of conduct.**
- 4. I hereby give permission to receive SMS messages from the school.

SIGNATURE OF PARENT/LEGAL GUARDIAN

NAME IN FULL

DATE